Purpose: To help teacher to determine exact amount of support required for specific job tasks; to help school staff develop and implement systematic instruction; to help school staff complete PWB Employment Transition Record.
Directions: Employee's teacher should indicate with a tally the number of indirect and direct prompts the employer/coworker
provides for the employee to complete work tasks. No tally indicates independent completion of task. Please include all of the employee's work tasks.
Tips: Filling out on three different days will give a more accurate picture of the necessary prompts. Break down tasks into smaller actions if necessary.
Teacher can have other school staff (i.e., job coaches) complete analysis to ensure reliability.
Employee: $\qquad$ Business: $\qquad$ Supervisor: $\qquad$
Work hours: $\qquad$ Supervisor Phone: $\qquad$
Job Duties and Responsibilities: $\qquad$

Ex. of indirect prompts (I): Look's like you're ready for the next step./Did you make your time?
Ex. of direct prompts (D): Now get the bucket./Your alarm went off before you were done, so you didn't make your time.
Minutes (M): Indicate how many minutes it took the employee to complete that task.



