

Student Work Experience Record

Designed for compiling information about the outcomes of a work experience

Student name:

Person Completing this Form:

Work experience location:

Work experience dates:

Name and contact information of employer/supervisor:

Type (Volunteer, Internship, Unpaid Work Experience, Paid Work Experience, and Employment):

If paid, list hourly rate of pay:

Was the student paid by DVR or directly by the employer?

Transportation arrangements - How did the student get to and from the work experience?

Work experience weekly schedule:

Monday	Tuesday	Wednesday	Thursdays	Friday	Saturday	Sunday

Total hours per week:

Was the experience paid or unpaid?

Did the supervisor complete a work evaluation feedback form for the student? Attach or describe the feedback here.

Who supported the student on the job and for how long?

Were the supports paid, unpaid or natural supports?

Describe the strengths the student demonstrated during the work experience:

Describe aspects of the job that were challenging for the student:

Describe the kinds of training, workplace supports and job coaching techniques that worked best:

Describe any adaptations, modifications, and/or assistive technology implemented to help the student become more independent on the job:

Describe any tasks or work environment aspects to avoid in the future:

Questions for the student and family:

What did the student like about the work experience?

What parts of the job does the student feel she/he did well?

Were there aspects of the job she/he did not enjoy?

What does the student feel he/she learned from the work experience?

What does the student want to improve as a result of the work experience?

Does the student want to pursue another job like this? Why or why not?

After reviewing the outcomes of this work experience, next steps toward employment will be:

